# SISTER NIBEDITA GOVT. GENERAL DEGREE COLLEGE FOR GIRLS HASTINGS HOUSE, KOLKATA

Notice No. SNGGDCG/53 Date 17.02.2020

## **NOTICE**

All the teachers and non-teaching staffs of this college are hereby informed that Annual Sports of the Academic Session 2019-20 will be held on 25.02.2020 at 10.30 a.m. All are requested to participate in the Sports Meet for its success.

All should take part actively in their respective events.

#### List of Events:

- a) Shot put Throw (Male: Teachers)
- b) 50 m run (Male: teaching & Non-teaching Staff)
- c) Tug of war (Male: teaching & Non-teaching Staff)
- d) Shot put Throw (Female: Teachers)
- e) Balance Race Spoon & marble (Female: teaching & Non-teaching Staff)
- f) Musical chair (for all teaching & Non-teaching Staff)

Sd/Convener Officer-in-Charge

Sports Sub Committee SNGGDCG

Duty Roster for Teaching and Non-teaching staffs are attached herewith

### SISTER NIBEDITA GOVT. GENERAL DEGREE COLLEGE FOR GIRLS

# **Duty Roster for Annual Sports to be held on 25.02.2020 (Tuesday)**

1. Enrolment of students' name and preparation of Participation list Suparna Sengupta, Purnima De of Participation list Suparna Sengupta Suparna Sengupta, Purnima De of Participation Suparna Sengupta, Purnima De of Participation Islanda Sengupta Suparna Sengupta, Purnima De of Participation Islanda Suparna Sengupta, Purnima De of Participation Suparna Sengupta, Purnima De of Participation Islanda Suparna Supa	SL. No.	Responsibility	Teaching Staff	Non-teaching staff
of Participation list  2. Announcement Manidipa Das, Snigdha Bandopadhyay, Arundhati Bhattacharya  3. Purchase of Flower bouquet etc.  4. Sound System Bholanath Pakhira, Subhajyoti Pal Swarup Halder arrangement:  5. Ground preparation: Anirban Sarkar, Chandra Kanta Saha Nimai Manna  6. Guest reception and Prize distribution Proceedings of the process of the proces	1.	Enrolment of students'	Dr. Archana Das Roy, Trina Chakraborty,	Bani Nag
2. Announcement Manidipa Das, Snigdha Bandopadhyay, Arundhati Bhattacharya  3. Purchase of Flower bouquet etc.  4. Sound System arrangement:  5. Ground preparation: Anirban Sarkar, Chandra Kanta Saha Nimai Manna  6. Guest reception and Prize distribution Prize distribution  7. Food Packet arrangement  8. Food Packet distribution  9. Tea and Water arrangement  9. Tea and Water arrangement  10. Bringing mineral water and special packet for guests  11. First Aid  12. Flag Hoisting arrangement  Manidipa Das, Snigdha Bandopadhyay, Arundhati Bhattacharya, Snigdha Bandopadhyay, Arundhati Bhattacharya, Snigdha Bandopadhyay, Arundhati Bhattacharya Swarup Halder  Anirban Sarkar, Subhajyoti Pal  Anirban Sarkar, Subhajyoti Pal  Swarup Halder  Swarup Haler  Swarup Halder  Swarup Halder  Swarup Halder  Swarup Halder  S		name and preparation	Suparna Sengupta, Purnima De	
3. Purchase of Flower bouquet etc.  4. Sound System arrangement:  5. Ground preparation:  6. Guest reception and Prize distribution  7. Food Packet arrangement  8. Food Packet distribution  9. Tea and Water arrangement  10. Bringing mineral water and special packet for guests  11. First Aid  Anirban Sarkar, Bholanath Pakhira, Subhajyoti Pal  Anirban Sarkar, Chandra Kanta Saha  Nimai Manna  Ni		of Participation list		
3. Purchase of Flower bouquet etc. 4. Sound System arrangement: 5. Ground preparation: Anirban Sarkar, Chandra Kanta Saha Nimai Manna 6. Guest reception and Prize distribution 7. Food Packet arrangement Dr. Sohini Roy, Tanusree Mishra, Dr. Moloy Ganguli.  8. Food Packet distribution  9. Tea and Water arrangement Samat Bhattacharya, Sk. Jahiruddin, Ajoy Pal.  10. Bringing mineral water and special packet for guests  11. First Aid Subhajyoti Pal, Atanu Saha.  Piyanka Sengupta  Bholanath Pakhira, Subhajyoti Pal Swarup Halder  Anirban Sarkar, Chandra Saha  Nimai Manna  Nimai Manna  Pr. Swarip Halder  Sardup  Sandipan Das  Pradip Das  Trina Chakraborty, Upala Saha  Pradip Das  Trina Chakraborty, Upala Saha  Tushil Barik  Tushar Chakraborty  11. First Aid  Subhajyoti Pal, Atanu Saha.  Tushar Chakraborty  Tushar Chakraborty  Srikanta Patra  Srikanta Patra	2.	Announcement	Manidipa Das, Snigdha Bandopadhyay,	
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6. Guest reception and Prize distribution 7. Food Packet arrangement 8. Food Packet distribution 9. Tea and Water arrangement 10. Bringing mineral water and special packet for guests 11. First Aid 12. Flag Hoisting arrangement 13. Certificate writing, 15. Sohini Roy, Tanusree Mishra, Dr. Sohini Roy, Tanusree Mishra, Dr. Moloy Ganguli. 16. Dr. Sohini Roy, Tanusree Mishra, Dr. Moloy Ganguli. 17. Sohini Roy, Tanusree Mishra, Dr. Moloy Ganguli. 18. Trina Chakraborty, Soumita Kundu, Anish Darnal, Angana Chakraborty, Upala Saha 18. Samrat Bhattacharya, Sk. Jahiruddin, Ajoy Pal. 19. Trina Chakraborty 10. Bringing mineral water and special packet for guests 11. First Aid 12. Flag Hoisting arrangement 13. Certificate writing, Samrat Bhattacharya, Anirban Sarkar				
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8. Food Packet distribution  9. Tea and Water arrangement  10. Bringing mineral water and special packet for guests  11. First Aid  Subhajyoti Pal, Atanu Saha.  Fradip Das  Sushil Barik  Trina Chakraborty  Sushil Barik  Trina Chakraborty  Trina Chakraborty  Trina Chakraborty  Trina Chakraborty  Trina Chakraborty  Subhajyoti Pal, Atanu Saha.  Tushar Chakraborty  Anirban Sarkar, Bholanath Pakhira  Srikanta Patra  Tashar Chakraborty  Srikanta Patra		arrangement	Dr. Moloy Ganguli	
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labeling of prize etc.	13.		Samrat Bhattacharya, Anirban Sarkar	
		labeling of prize etc.		

Sd/-

Convener Officer-in-Charge

Sports Sub Committee SNGGDCG