

Sister Nibedita Government General Degree College for Girls

Hastings House, Alipore, Kolkata -700027

Notice

DUTY ROSTER FOR AURA – 2024

DATE: 21/12/2024 (SATURDAY)

SR. No.	Responsibility	Names of the Teachers	Names of the Non-Teaching Staff
1.	Reception of Guests	Dr. Sharadindra Chakraborty, Dr. Basuli Maitra, Dr. Nibedita Nag, Dr. Paramita Nandy (Dutta), Dr. Arundhanti Bhattacharya	--
2.	Stage and Felicitation of Guests	Dr. Jhumur Mallik, Dr. Sohini Roy, Dr. Piya Seth, Dr. Sumi Ganguly, Dr. Jayanta Nandi, Dr. Soumita Kundu	Stage Preparation- Drawing the Curtains, Carrying Furniture from the Stage and back- Sri Debashish Roy, Sri Prasenjit Kundu, Sri Ratnadip Bag, Sri Chandra Hansa Purkait, Sri Swarup Halder, Sri Akash Balmiki, Sri Srikanta Patra, Sri Sandipan Das.
3.	Registration and Distribution of Food	Teachers of the Hospitality Committee	Distribution of Food Sri Debashish Roy, Sri Sk Suraj Ali. Sri Srikanta Patra, Sri Swarup Halder, Sri Sandipan Das, Sri Tushar Chakraborty.
4.	Prize Distribution	Teachers of the Prize Committee	Sri Chandra Hansa Purkait, Sri Ratnadip Bag, Sri Prasenjit Kundu, Sri Swarup Halder, Sri Akash Balmiki.
5.	Anchors	Dr. Snigdha Bandyopadhyay (First part of the programme) Smt. Shyamashree Roy (Prize Distribution)	--

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6.	Photography	Dr. Bhaskar Das, Dr Atrayee Sarkar	--
7.	Green Room (Girls Common Room)	Dr. Purnima Dey, Smt. Debjani Mukherjee (Banerjee) Smt. Samragini Bhattacharya, Dr. Upala Saha.	Smt. Bani Nag
8.	Medical emergency	Dr. Sharmistha Chanda, Dr. Atanu Saha	Salma Dey
9.	Sound, light, LED screen	Dr. Tuhin Subhra Sarkar	--
10.	Sitting Arrangement	Dr. Angana Chakrabarty, Smt. Debdatta Chakraborty Roy, Sri Anis Darnal, Dr. Sk Jahiruddin, Dr. Subhajyoti Pal, Smt. Trina Chakraborty.	--

DATE: 20/12/2024 (FRIDAY)

Sr.no	Responsibility	Names of Teachers	Names of the Non-Teaching Staff
1.	Preparation of Stage	Supervision: Dr. Piya Seth, Dr. Sumi Ganguly, Dr. Jayanta Nandi, Smt. Trina Chakraborty.	Sri Prasenjit Kundu, Sri Ratnadwip Bag, Sri Chandra Hansa Purkait, Sri Prasanta Bhadra, Sri Swarup Halder, Sri Akash Balmiki, Sri Srikanta Patra. Smt Shanti Hela, Smt Salma Dey
2.	Preparation of Registration Desk	Supervision: Teachers of the Hospitality Committee	
3.	Green Room Preparation (Girls Common Room Preparation, Cleaning and laying of furniture)	Supervision: Smt. Debjani Mukherjee Banerjee, Dr. Purnima De, Dr. Basuli Mitra, Smt. Maumita De.	

Sd/-

Dr. Sebanti Bhattacharya

Officer-in- Charge

Sister Nibedita Govt. General

Degree College for Girls.

Sd/-

Dr. Roshni Sen

Convener, Cultural Sub-Committee

Sister Nibedita Govt. General

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