

Sister Nibedita Government General Degree College for Girls
Hastings House, Alipore, Kolkata – 700027

Notice

Notice No. SNGGDCG/305

Date- 29.10.2025

Duty roster for teaching and non-teaching staff on the day of **Semester-II** (CCF) AEC and CVAC examination (Home center) is as follows:

- Receiving of question paper from NTS: Dr. Liza Dutta, Dr. Piya Seth
- Sitting arrangement: Dr. Nivedita Chakraborty, Dr. Liza Dutta, Dr. Nabanita Basu
- Download of attendance sheet: Shyamashree Roy, Samragini Bhattacharya
- Opening of packet of the question paper and handover of the answer scripts to the respective responsible faculty member/ committee convener: Dr. Durbadal Mandal, Dr. Nabanita Basu
- Invigilation Duty:

Date of examination	Time	Teaching staff	Non-teaching staff
4.11.25 (Tuesday)	1:00-2:00 P.M	Shyamashree Roy, Samragini Bhattacharya, Dr. Durbadal Mandal, Dr. Nivedita Chakraborty, Dr. Liza Dutta, Dr. Nabanita Basu, Dr. Piya Seth	Salma Dey
6.11.25 (Thursday)	1:00-3:00 P.M	Dr. Uday Shankar Khatua, Samragini Bhattacharya, Dr. Durbadal Mandal, Dr. Nivedita Chakraborty, Dr. Liza Dutta, Dr. Nabanita Basu, Dr. Piya Seth	Salma Dey

All the invigilators should report to the Internal Examination Committee at 12:30 noon on the day of examination.

Sd/-
Dr. Sebanti Bhattacharya
Officer in Charge
Sister Nibedita Government General
Degree College For Girls

Sd/-
Dr. Piya Seth
Convener, Internal Examination Sub-committee
Sister Nibedita Government General
Degree College For Girls