

Sister Nibedita Government General Degree College for Girls

Hastings House, Alipore, Kolkata-27

Notice

Notice No. SNGGDCG/ 277

Date: 11/09/2025

In continuation of the Notice No. SNGGDCG/272, dt. 10.09.2025, it is for information to all concern that the Mode of Academic and Administrative audit (internal) is to be modified, and it will be completed as per the followings:

1. The blank data format will be mailed to the departmental email IDs on **11.09.2025**.
2. All the departments will fill the format and send the same to the email ID iqac@snggdcg.ac.in within **16.09.2025**. The departments will submit one hard copy of it to the Convenor of the Academic and Administrative Audit committee within **16.09.2025** and keep one hard copy of the same in the department.
3. Physical verification of the data, as submitted will be done on **19.09.2025**, except for the departments, engaged for Examination on this day.
4. Physical verification of the data, as submitted, for the departments, engaged for Examination on 19.09. 2025 will be held on **22.09.2025**.

Schedule of Physical verification

Date	Departments	Expected Time	Audit Team	Team Leader
19.09.2025	Bengali	12.30 pm	Dr. Anik Chattopadhyay Subrata Ghosh Suparna Sengupta Dr. Sarmistha Chanda Dr. Sutopa Mukherjee Dr. Nandita Bagchi Dr. Basuli Moitra Anirban Sarkar	Dr. Anik Chattopadhyay
	History			
	Mathematics			
	Chemistry			
	Economics			
	Computer Science			
	Statistics			
19.09.2025	Philosophy	1.30 pm	Dr. Roshni Sen Dr. Jayanta Biswas Dr. Piya Seth Dr. Snigdha Bandyopadhyay Dr. Avijit Mandal Debdatta Chakraborty (Roy) Dr. Archana Das Roy Dr.Swarup Ranjan Sahoo Dr. Purnima Dey Dr. Bholanath Pakhira	Dr. Jayanta Biswas
	Political Science			
	Geography			
	Physiology			
	Sanskrit			
	Geology			
	Microbiology			
22.09.2025	Botany	12.30 pm	Dr. Jayanta Biswas Dr. Piya Seth Anirban Sarkar Dr. Monami Das Roy.	Dr. Piya Seth
	Physics			
	Food & Nutrition			
	English			

Sd/
Dr. Sebanti Bhattacharya
Officer-In-Charge
Sister Nibedita Govt. General
Degree College for Girls

Sd/
Dr. Jayanta Biswas
Convenor, Academic & Administrative Sub-comm.
Sister Nibedita Govt. General
Degree College for Girls