

Sister Nibedita Govt. General Degree College for Girls

Hastings House, Alipore, Kolkata-700 027

NOTICE

Notice No. SNGGDCG/75

Date: 03/03/2025

This is for the information of all Teaching and Non-teaching Staff of this college that they must record in writing their amount of GPF (General Provident Fund) subscription and income Tax deduction for the Financial Year 2025-26 in the designated register kept at the college office and all must complete the formality within 8th March, 2025 from 11.30 am to 2.30 pm positively.

The employees, who are under the purview of the Income Tax, should check his/her slab correctly and deduct the amount of Income Tax in equal installment accordingly.

Ensure the amount of GPF subscription (minimum amount should be 6% of Basic Pay and Maximum amount should not exceed Basic Pay).

Sd/-

(Dr. Sebanti Bhattacharya)

Officer-in-Charge

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