Sister Nibedita Government General Degree College for Girls

Hastings House, Alipore, Kolkata-27

<u>NOTICE</u>

Notice No: SNGGDCG/68   **Date: 26/09/2021**

Pursuant to Notice No. SNGGDCG/67 dated 25.9.21, the students are urgently required to register their names at the CoWIN portal for administration of their 1st / 2nd dose of vaccine (Covishield/Covaccine, as the case may be). The steps for registration at the CoWIN portal are entailed in the supporting Annexure.

As already stated in the earlier notice referred above, this vaccination drive is being organized on highest priority basis under the aegis of the Higher Education Department (HED) and Department of Health & Family Welfare, Govt. of West Bengal.

For any further information/assistance, one may contact Dr. S. Chakrabarti at 9433911215 or Dr. Tuhin Subhra Sarkar at 9836566736.

Dr. S. Chakrabarti
Nodal Officer of Covid Vaccination
Programme
on behalf of
Officer-in-Charge
Sister Nibedita Govt. General Degree
College for Girls
Hastings House, Alipore, Kolkata-27

Annexure 1

Steps for Self Registration in the CoWIN portal

(1) Please visit the website **https://www.cowin.gov.in/home**

(2) Please click on the yellow icon 'Register/ Sign in Yourself'

(3) Please put your mobile number in the 'Register or SignIn for Vaccination'

(4) Please click on 'Get OTP' after putting your 10 digit mobile number

(5) Please enter the OTP in the 'OTP Verification' which vaccinees get as sms in their mobile number

(6) After putting OTP a new page is opens ''Account details' where you have to click 'Add Member'

(7) A new screen is open 'Register for Verification' where vaccinees will have to enter

   (i) 'Photo Id proof like Aadhaar Card / Driving License / Pan Card / Passport / Voter ID Card etc.'
   (ii) Please fill up the Aadhaar Number or any other Id number of the document that the vaccinee mentioned previously.
   (iii) Please enter 'Name' as mentioned in the Id proof.
   (iv) Please click in the box of Male / Female / Others which ever is applicable.
   (v) Please enter 'Year of Birth' as mentioned in the Id proof.
   (vi) Please 'Add' your name in the CoWIN portal.